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REGULATION
**on the organization and conduct of admissions
at the Academy of Economic Studies of Moldova,
Master’s degree programs—second cycle,
for the 2025–2026 academic year**

	DRAFTED	COORDINATED		VERIFIED	APPROVED
Responsible	BRAGOI Diana Scientific Secretary of the Senate ASEM	TIGHINEANU Alexandra Head of the Legal and Secretariat Department	CASIAN Angela Vice Rector for Academic Affairs	VACULOVSCHI Elena Head of DMCDSCS	STRATAN Alexandru President of the ASEM Senate
Date	June 16, 2025	June 19, 2025	June 20, 2025	June 24, 2025	Minutes No. of 06/25/2025
Signature					

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General Provisions

- 1.1. These Regulations are drafted based on the Framework Regulations on the organization of admission to licentiate’s degree programs and integrated higher education programs for the 2025–2026 academic year, approved by Order No. 782 of the Ministry of Education and Research dated May 27, 2025, and the Regulations on the organization of Master’s degree programs, Cycle II, at ASEM, approved at the ASEM Senate meeting, Minutes No. 10 of April 20, 2022.
- 1.2. Admission to the Academy of Economic Studies of Moldova (ASEM) is organized only for study programs that are accredited or provisionally authorized, based on orders of the Ministry of Education and Research of the Republic of Moldova and external quality assessment certificates issued by the National Agency for Quality Assurance in Education and Research.
- 1.3. The Academy of Economic Studies of Moldova develops and applies its own methodology for organizing admission, approved by the Senate, including specific criteria for the electronic submission of applications for the admission competition to the offered higher education programs.
- 1.4. Based on academic autonomy and public responsibility, the Academy of Economic Studies of Moldova organizes the admission competition for Master’s programs established by the institution’s Senate, in coordination with the Ministry of Education and Research within the general fields of study approved for the first cycle (Annex 1).
- 1.5. Admission to Master’s degree programs (Cycle II) at the Academy of Economic Studies of Moldova is for **professional Master’s degrees**, aimed at strengthening professional competencies in one (or more) fields of professional training and serving as a foundation for a professional career, thereby ensuring the continuation of licentiate’s studies and access to the labor market.
- 1.6. The Academy of Economic Studies of Moldova hereby informs applicants of its admission procedures by posting the following information on its institutional **website**:
 - a) **Regulations on the organization and conduct of admissions to ASEM for Master’s degree programs (second cycle) for the 2025–2026 academic year;**
 - b) **the admissions calendar** (main and supplementary sessions, application submission period, exams—if applicable, dates for submitting original documents, dates for posting interim and final results);
 - c) the method for calculating **the overall admission average**;
 - d) **the allocation of state-funded and tuition-based spots** by field of study, study programs, modes of instruction, quotas, and language of instruction;
 - e) **the conditions and documents required** for competition registration;
 - f) the date, location, and procedure for conducting **the competition exams** (if applicable);
 - g) special **accommodations** or conditions;
 - h) **the registration fee** for organizing and conducting the admission process; i) **tuition fees**;
 - j) other information useful to candidates.

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II. ORGANIZATION OF ADMISSION

2.1 Admission to Master’s degree programs at ASEM is conducted on a competitive basis for full-time, part-time, and distance learning programs, for state-funded spots and spots requiring payment of tuition fees, within the limits of the enrollment plans approved in the established manner.

2.2 For part-time and distance learning, studies are organized only upon payment of tuition fees.

2.3 Applicants have the right to apply for admission to Master’s degree programs simultaneously for multiple study programs in various fields of professional training, but will be enrolled in only one Master’s program upon submission of the original academic transcript, and will retain student status for the entire duration of their participation in that program, from enrollment until the defense of the Master’s thesis or until withdrawal.

2.4. Citizens of the Republic of Moldova who hold a licentiate’s degree or an equivalent academic credential recognized by the body authorized to recognize and equate academic credentials and qualifications may participate in the admission competition for Master’s degree programs (cycle II).

2.5. Citizens of the Republic of Moldova are entitled to state-funded higher education only once per cycle of higher education. Candidates with a higher education degree who apply for a different major **at the same level of study under the state-funded program** must select the option in the system confirming that they completed their studies as a paying student, as evidenced by a document issued by the higher education institution they graduated from.

2.6. Following the admissions process, applicants are enrolled **in a single institution of higher education, in a single licentiate’s, integrated, or Master’s degree program** from among those they selected, regardless of the form and source of funding.


2.7. After the admission exam has been held and until the final results are posted, **if** state-funded spots in certain degree programs remain unfilled, the admissions committee may, on an exceptional basis, offer *a fourth option* for enrollment in vacant state-funded spots to candidates admitted to tuition-based programs, upon their personal request.

III. REGISTRATION FOR THE COMPETITION

3.1. Registration for the competition is conducted on the Ministry of Education and Research’s admission platform: <https://eadmitere.gov.md/public-page>

3.2. Within the eAdmitere information system, all applicants for higher education (citizens of the Republic of Moldova who have reached the age of 18) log in using an MPass account (digital/electronic/mobile signature or ID card). Members of the admissions committee will register applicants who do not have an electronic signature.

3.3. The application form for the admission competition, available on the eAdmitere platform, contains personal information (IDNP, first name, last name, date of birth, email address, phone number, etc.), proof of completed studies (high school diploma or vocational diploma, or diploma of

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secondary or higher education, or another equivalent document of studies), admission preferences (level of study, higher education institution, and major/program of study), mode of study (full-time (including dual), part-time, distance learning), language of instruction, ethnicity, form of funding (state budget, tuition fees), and, where applicable, special status.

3.4. Applicants to ASEM programs shall pay an application fee of **200 lei**.

3.5. Young people without parental care and with a severe or significant disability **are exempt from paying the application fee**.

3.6. After paying the application fee for each of the selected institutions, the application is submitted for review and validation. The fee may be paid via Mpay online or by payment slip until the last day of registration for the admission competition. Confirmation of payment of the registration fee implies participation in the admission competition and the institution's acceptance of the application for review and validation.

3.7. After the candidate's application has been validated, ASEM informs the candidate of **the overall admission score** calculated for them. If the institution does not validate the application, the candidate is notified and has the opportunity to complete the application within the period set for validation.

3.8. Admission of students **paying tuition fees** is organized according to the same criteria as admission to state-funded places.

3.9. A candidate admitted to more than one institution of higher education, or to both levels of study, must choose a single institution, a single level of study, and a single major/program by submitting the **original** academic documents to the institution within the submission deadline specified in the admission calendar.


3.10. **Foreign citizens** shall submit their application in hard copy directly to ASEM within the deadlines set forth in *the Regulation on the Studies of Foreigners in Educational Institutions of the Republic of Moldova*, approved by Government Decision No. 504/2017.

3.11. **Applicants from** the Moldovan **diaspora** who hold a foreign academic credential may submit their application to the institution, which must include a certificate of recognition and equivalence of the academic credential.

3.12. **Citizens of Ukraine and Romania** who did not pass the admission exam for statefunded spots will pay tuition fees at the rate established for citizens of the Republic of Moldova.

3.13. It is prohibited to conduct the admissions process outside the eAdmitere system, as well as to submit original application documents before the interim admissions results are posted. The applicant will be notified of the major/program of study and the institution (or institutions) to which they have been admitted, after which, within the deadlines set by the Ministry of Education and Research, they will physically submit the original application file to a single institution, which must include the following documents:

- a) the original academic transcript;
- b) the original Diploma Supplement;
- c) 2 3x4 cm photographs;
- d) a copy of the identity card;

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e) a **certificate** confirming the source of funding for the completed studies, issued by the higher education institution from which they graduated.

3.14. After the admission order is posted, candidates may no longer request changes to the information in the application or to the documents attached to the application.

3.15. Failure to submit the original documents due to the fault of the admitted candidate, within the established deadline, results in the loss of the place obtained in the admission competition.

3.16. Original documents may be submitted on behalf of the candidate by another person based on a power of attorney.

IV. CONDUCT OF THE COMPETITION

4.1. The admission competition for Master’s degree programs is open to holders of a licentiate’s degree or an equivalent academic credential recognized by the body authorized to recognize and equate academic credentials and qualifications (Annex No. 3 to Government Decision No. 330/2023).

4.2. The admission competition for Master’s degree programs at ASEM is organized based on the overall grade point average from the licentiate’s/Master’s degree.

4.3. Enrollment in **contract-based spots with payment of tuition fees** will be granted to applicants ranked below the last candidate admitted to state-funded spots, in descending order of admission scores, upon the applicant’s written request (to be indicated in the application form for participation in the competition).


4.4. The competition is organized by fields of professional training/first-cycle degree programs from which the Master’s programs originate, and applicants will be enrolled in the Master’s program they have chosen, in descending order of overall competition scores and within the limit of the number of state-funded places allocated for all Master’s programs originating from the respective field of professional training at the first cycle (licentiate’s degree).

4.5. Holders of the **“ASEM Honorary Graduate”** diploma, class of 2024, are enrolled in state-funded spots without a competitive selection process when applying for a Master’s program in the same field of study in which they completed their first-cycle (licentiate’s) degree.

4.6. Enrollment without a competitive exam in Master’s degree programs is granted, within the limits of the state-funded spots, to holders of licentiate’s degrees with a minimum cumulative GPA of 9.01 (A) in the same field of study. If multiple candidates have the same admission scores, **priority** will be given to candidates with higher grades in the core and specialized courses within the field of study specified in **the initial curriculum**.

4.7. The admission exam and the posting of information regarding the exam results, the lists of enrolled students (including their exam scores), and, where applicable, unfilled spots on the ASEM website (www.admitere.ase.md) will be organized as follows:

<i>Session 1 (Basic)</i>	
Submission of application materials (online and in person)	July 21 – July 27, 2025
Publication of interim results	August 5, 2025

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Submission of original documents	August 6 – August 10, 2025
Announcement of final results (publication of the enrollment order)	August 12, 2025
<i><u>Supplementary session</u></i>	
Submission of application materials	August 13 – August 15, 2025
Announcement of interim results	August 20, 2025
Submission of original documents	August 21–23, 2025
Announcement of final results (posting of the enrollment order)	August 24, 2025

NOTE: During sessions 1 and 2, the Admissions Committee will be in session on Saturdays, according to the following schedule: **9:00 AM_ 1:00 PM**

4.8. If, following the admission competition, not all places in the approved enrollment plan are filled, a **repeat competition** will be announced **for the unfilled places**.

V. ENROLLMENT OF CANDIDATES


5.1. Academic groups for Master’s programs and languages of instruction will be formed with a minimum of 15 students. If groups cannot be formed, enrolled students will be offered the opportunity to enroll in another Master’s program.

5.2. The enrollment of foreign citizens in state-funded Master’s degree programs (second cycle) will be carried out pursuant to an order of the Ministry of Education and Research, upon the recommendation of the Academy of Economic Studies of Moldova, following the organization of the admission competition.

5.3. In the case of enrollment in the second cycle of higher education in a program of study different from the field of professional training completed in the first cycle of higher education, candidates must accumulate 30 transferable ECTS credits in the core and specialized courses related to the study program they choose, which constitutes the minimum initial curriculum requirement and is a **mandatory prerequisite** for enrollment in that program.

5.4. **The initial minimum curriculum requirement for continuing higher education in another field of study at the second cycle** may be fulfilled during the licentiate’s degree program through course units/modules offered by the higher education institution on a voluntary basis (outside the core curriculum), as well as through elective courses offered in the licentiate’s program. At the same time, the initial curriculum requirement may be fulfilled, in part or in full, by transferring credits earned in course units/modules relevant to the requested Master’s program during the licentiate’s degree program.

5.5. As an exception to the provisions of section 5.4, the initial curriculum requirement may also be fulfilled during the Master’s program. To this end, for graduates of licentiate’s programs in fields of study different from the field applied for in the second cycle, the higher education institution develops

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Master’s degree programs with an additional semester of study—30 ECTS credits—organized on a preliminary basis (with tuition fees), compared to the Master’s programs offered to graduates of the same field of professional training.

5.6. The methodology for completing the initial minimum curriculum, including the form of assessment upon its completion, is published on the institution’s official website ([MetodologiaMasterat.pdf \(ase.md\)](#)). Individuals who have not completed the minimum curriculum of 30 transferable credits within the established period lose their student status and are dismissed.

5.7. Students in the second cycle—Master’s degree programs—enrolled in state-funded and tuition-paying programs enter into a study contract with ASEM, which governs the student’s relationship with ASEM in academic, financial, social, and other specific matters. The study contract specifies the subject matter of the contract, the rights and obligations of the parties, the tuition fee for the entire course of study, as well as other provisions in accordance with the law.


5.8. Enrolled students who fail to report to the higher education institution within ten days of the start of the academic year and who do not submit, within this period, a document justifying their absence, shall be dismissed. The next candidates on the list of those admitted on a tuition-paying basis will be enrolled in the state-funded spots that have become vacant. During the course of study, if the contractual conditions change, addenda will be signed.

5.9. Foreign candidates will be enrolled after signing contracts covering the entire period of study. Failure to sign the contract within the deadlines set by the ASEM Senate results in the loss of the right obtained through the admission competition. During the course of study, if the contractual conditions change, addenda will be signed.

5.10. At ASEM, by order of the rector, a commission is established to review appeals filed by candidates, which operates from the start of the admission session until the date of the announcement of enrolled candidates.

5.11. The committee reviews the candidate’s appeal and submits its conclusions to the chair of the Admissions Committee. The decisions of the Appeals Committee are final and are communicated to the candidate within 2 business days of the appeal’s registration.

***If you encounter any difficulties with submitting your application online,
please contact us at the email address admitere@ase.md or by
phone at (+373) 60434344.***

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Appendix 1

Fields of vocational training, study programs, forms of education, and language of instruction for Admission – 2025 to the Academy of Economic Studies of Moldova, for the second cycle, Master's degree

Name of the general field of study	Fields of study at the first cycle, Licentiate's degree (firstcycle study program, Licentiate's degree) from which the Master's program originates	Name of the program at the second cycle, Master's degree	No. Credit (ECTS)	Mode of study	Language of instruction
Economics	Economics	International Trade and Economic Diplomacy	120	<i>On-campus/ Distance learning</i>	Rom/Eng
		Foreign Trade and Customs	120	<i>On-campus</i>	Rom
		International Business and Law	120	<i>Full-time</i>	Eng
	Accounting	Accounting and Auditing	120	<i>Oncampus/Parttime/ Distance Learning</i>	Rom
	Finance and Accounting	Corporate Finance and Accounting	120	<i>On-campus education</i>	Rom/Rus
	Finance	Public Finance and Taxation	120	<i>Full-time education</i>	Rom
		Corporate Finance and Insurance	120	<i>Full-time</i>	Rom
		Banking Management	120	<i>On-campus/ Distance learning</i>	Rom



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		Investments and European Funds	120	<i>On-campus education/ Distance learning</i>	Rom
		Financial and Banking Administration	120	<i>Full-time</i>	Engl
	Business and Administration	MBA/Master of Business Administration	120	<i>On-campus</i>	Engl
		Business Administration	120	<i>Oncampus/Parttime/ Distance learning</i>	Rom/Rus
		Digital Business Management	120	<i>Full-time</i>	Rom
		Project Management	120	<i>Full-time</i>	Rom
		Human Resource Management and Development	120	<i>Oncampus/Distance learning</i>	Rom
		Strategic Procurement Management	120	<i>On-campus</i>	Rom
		Marketing and Logistics	Marketing Management	120	<i>Full-time</i>
Administrative Sciences	Administrative Sciences	Public Administration Management	120	<i>Full-time/Parttime/ Distance Learning</i>	Rom
Law	Law	Financial, Tax, and Customs Law	90/120	<i>Full-time</i>	Rom
		Business Law	90/120	<i>Full-time</i>	Rom
Information and Communication Technologies	Software and Application Development	Information Management	120	<i>Full-time</i>	Rom
		Information Systems Security	90/120	<i>Full-time</i>	Rom

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		Information Technologies in Data Analysis	120	<i>Full-time</i>	Rom
Public Services	Hospitality, Tourism, and Leisure	Tourism Management and Development	120	<i>Full-time education</i>	Rom

- (i) The duration of full-time Master’s degree programs is:
- For 120-credit programs – 2 years;
 - For 90-credit programs – 1.5 years.
- (ii) **The duration** of Master’s degree programs in **part-time** and **distance learning is one semester longer** than that of full-time programs.

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PROGRAM OF ACTIVITIES of the Admissions Committee	
Period	<u>July 21 – August 23, 2025</u>
Schedule	9:00 AM– 5:00 PM Lunch Break 12:30 PM - 1:00 PM
Address	61 MITROPOLIT G. BĂNULESCU BODONI St.
Location	ASEM Academic Building "A", 1st Floor, Auditorium

Contact numbers:

Rector's Office: - (022) 22-41-28
(022) 40-27-09

**Department of Quality Management, Curriculum Development
and Studies:** - (022) 40-29-00

Admissions Committee: - (022) 22-27-32,
(+373) 60434344

Website: www.ase.md

Email address: admitere@ase.md

Facebook: <https://www.facebook.com/groups/755464458425281>

**P.S. Attention to students enrolled at ASEM
in the second cycle of studies, Master's degree, in 2025**

Master's studies at ASEM will begin on **October 13, 2025**.

At the same time, to ensure the foundational preparation of Master's students enrolled in 2025—who hold licentiate's degrees in fields of study other than those for which they are enrolled—and to help them fulfill **the initial minimum curriculum requirements**, lectures and seminars will be held from **September 1 to October 12, 2025**, according to the schedule developed and posted on the Master's School bulletin board (Building F, 2nd floor).