



Academia de Studii Economice din Moldova

# ADMISSION GUIDE

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## 2021-2022

ACADEMY OF ECONOMIC STUDIES OF MOLDOVA

**"UNIVERSITY ENGAGED IN FUTURE"**

# INVEST IN YOUR FUTURE

## INTERNATIONAL STUDENT ADMISSION GUIDE

This admission guide has been produced for students who are coming to study at the Academy of Economic Studies of Moldova from outside the Republic of Moldova. It provides practical guidance and detailed information on the process starting from document's submission ending with obtaining the residence permit of RM.

**We are working on making your stay the most remarkable experience!**

### CONTACT US:

[international@ase.md](mailto:international@ase.md)

<https://ase.md/>

You can find us at:

61, Banulescu-Bodoni str,  
MD-2005, Chisinau  
Republic of Moldova

# PRESENTATION



**Name of the University: Academy of Economic Studies of Moldova (ASEM)**

**University Website** <https://ase.md/>  
<http://international.ase.md/>

**Address (postal, visitor, courier)** 61 Banulescu Bodoni str.  
MD 2005, Chisinau  
Republic of Moldova

**International Relations Office** Tel: +373 22 402 834  
E-mail: [international@ase.md](mailto:international@ase.md)

## GENERAL INFORMATION

Foreign citizens wishing to apply for studies to the Academy of Economic Studies in Moldova must submit to the ASEM International Relations Office in electronic format, the following set of documents:

- Application form for admission provided by ASEM;
- A certified copy of the national passport with a validity period of at least one and a half years (1 year and 6 months);
- Certified copy of the Diploma of the most recent graduate program offering the right to be admitted to the next level of study;
  - The diploma must have an Apostille;
- The certificate issued by the Ministry of Education of the country that issued the educational document must include:
  - confirmation of the authenticity of the diplomas;
  - the period of study preceding the award of the diploma;
  - the academic and professional value of the diploma;
  - description of the marking system;
- Confirmation of payment of the registration fee - 100 Euro;

*In order to be admitted to PhD Studies, it is also necessary to submit the Bachelor's and Master's Degree Certificates for both and Curriculum Vitae.*

*For juvenile candidates: Statement of the notary of both parents on permission to receive residence documents on the territory of the Republic of Moldova and copies of the passports of both parents or copy of the death certificate.*

**NOTE:** *The set of documents mentioned above must be translated into one of the following languages: Romanian, Russian, English (notarial translation).*

**Deadline for submission of documents:**

- a. Pre-academic preparatory courses – 1st September & 15th February;
- b. Cycle I and II (License & Master) – 15th August & 1st February;
- c. Postgraduate studies (Doctorate) – 1st October;

# ADMISSION PROCEDURE

Following the presentation of the set of documents, the International Relations Service will obtain from the Ministry of Education of the Republic of Moldova the letter of acceptance of the studies for each individual candidate.

On the basis of the letter of acceptance, the International Relations Service will submit the documents to the Migration and Asylum Office to obtain the invitation to study.

After receiving the invitation sent by the International Relations Service, the applicant will submit a visa application to one of the diplomatic missions of the Republic of Moldova abroad.

In the meantime, the applicant must send on the bank account of the institution the application fee and the tuition fee for first and last year of studies. If the institution will not receive the fees on its bank account, the applicant will not receive the original Invitation letter from Migration Office and respectively will not be able to apply for visa and come for study.

After receiving the visa, the applicant must send a copy of the visa and flight ticket to the International Relations Office.

Upon arrival in the Republic of Moldova, the applicant must send all the documents previously sent by e-mail in original, with all necessary legalizations.

# PROCEDURE FOR THE LEGALIZATION OF THE TEMPORARY RESIDENCE OF FOREIGN CITIZENS ON THE TERRITORY OF THE REPUBLIC OF MOLDOVA.

Foreign students must submit the following set of documents to the ASEM International Relations Office:

- Application form for legalization (filled at the IRO);
- National Passport and copy of the following copies:
  - main page (with personal data and photo);
  - the page with entrance stamp (proving the date and stamp of border crossing) and long stay visa (for candidates that have a visa)
- Diploma of the latest graduated program that gives the right to be admitted to the next study level and Transcript of Records; Diploma must have an Apostille.
- Accommodation Proof (home owner's agreement drafted by notary or the accommodation order in ASEM dormitory);
- Police certificate from home country with Apostille (validity 3 months);
- Medical Insurance for 1 year;
- Bank Certificate stating the availability of necessary amount for the duration of studies (the certificate must contain the amount for tuition fees, staying documents, medical insurance, accommodation and other possible expenses on of the amount necessary for tuition fee, health assurance, accommodation and subsistence). The amount in the Bank Certificate must not be less than 2700 Euro; The amount should be stated in Euro or USD (validity of Certificate - 10 days)
- 6 photos size 3x4;

*NOTE: The set of documents mentioned above must be translated into one of the following languages: Romanian.*

In order to obtain the right of temporary residence, the candidate must pay the state tax at Economic Bank of Republic of Moldova (on the basis of the bill of payments of the Migration and Asylum Office) of 180 lei.

After obtaining the right to temporary stay, the student can apply for a temporary residence permit [http://www.registru.md/ir\\_ic/](http://www.registru.md/ir_ic/) during the studies.

## ACCOMMODATION OFFERED

Upon request, ASEM offers accommodation in student dormitories. The monthly payment is between 35 EUR.

**For more information on admission, invitations, documentation and submission of documents, payment of tuition fees, etc. you can contact us at the following phone number:**

**(+373) 22 402 843** or by e-mail: [international@ase.md](mailto:international@ase.md)